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| Logo BARU UMB 25% | **PERMOHONAN UJIAN SIDANG KARYA AKHIR/TESIS**  **PROGRAM PASCASARJANA** | | | | | **Q** | |
| No.Dokumen | 121.423.3.007.00 | Distribusi | | | | | |
| Tgl. Efektif | 1 Juni 2008 |  |  |  |  | |  |

Kepada Yth.

Ketua Program Studi Magister Akuntansi

Universitas Mercu Buana

di Jakarta

Perihal : **Permohonan Ujian Sidang Karya Akhir/Tesis**

Dengan hormat,

Sehubungan dengan telah diselesaikannya penyusunan Karya Akhir/Tesis, maka saya :

N.I.M. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nama Lengkap : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No Telp dan Email : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Konsentrasi : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Judul Karya Akhir : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Untuk melengkapi pengajuan Ujian Sidang tersebut dilampirkan persyaratan akademik dan administrasi keuangan sebagai berikut :

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| --- | --- | --- |
| I | **BIRO ADMINISTRASI KEUANGAN** | Pengesahan (\*) |
|  | TELAH MENYELESAIKAN SELURUH BIAYA PENDIDIKAN (UANG PANGKAL, |  |
|  | BPP POKOK, BPP SKS) |
|  | TELAH MENYELESAIKAN BIAYA SIDANG AKHIR | Tanggal : |

|  |  |  |
| --- | --- | --- |
| II | **BAGIAN PERPUSTAKAAN** | Pengesahan (\*) |
|  | SURAT KETERANGAN BEBAS PUSTAKA / TIDAK ADA PINJAMAN BUKU PERPUSTAKAAN |  |
| Tanggal : |

|  |  |  |
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| III | **TATA USAHA** | Pengesahan (\*) |
|  | Copy Bukti Kegiatan Bimbingan , **min 16 x bimbingan** **(dilampirkan Asli)** |  |
|  | **Lembar Revisi Seminar Hasil Penelitian Tesis Yang Telah Ditandatangani Pembimbing dan Penelaah** |
|  | Draft Karya Akhir/Tesis untuk Ujian Sidang (3 eksemplar) **(JILID SOFTCOVER WARNA BIRU)** |
|  | **Artikel Jurnal Bahasa Indonesia & Bahasa Inggris 1 eksemplar** |
|  | Berita Acara Kegiatan Penelitian dari tempat penelitian |
|  | Berita Acara Seminar Proposal |
|  | Berita Acara Seminar Hasil Penelitian Tesis |
|  | Daftar Hasil Studi Mahasiswa (DHSM) Kumulatif Semester I s/d III / IV \*) |
|  | Kartu Rencana Studi (KRS Terakhir) |
|  | Kartu Kehadiran Seminar Proposal / Seminar Hasil PenelitianTesis (minimal 10 kali hadir) |
|  | Copy Sertifikat TEW  **(dilampirkan Asli)** |
|  | DAFTAR RIWAYAT HIDUP | Tanggal : |

(\*) Tanda Tangan, Nama, Tanggal, Stempel

**Persyaratan tidak lengkap/tidak memenuhi syarat pendaftaran akan ”ditolak”**

Demikian permohonan ini, atas perhatian dan persetujuan Bapak/Ibu diucapkan terima kasih.

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| --- | --- | --- | --- | --- |
| Diajukan oleh, | Disetujui oleh: | | | Diverifikasi oleh: |
| Mahasiswa | Dosen Pembimbing 1 | Dosen Pembimbing 2 | Ketua/Sekretaris  Program Studi | Staff Administrasi Prodi |
| (tanda tangan & nama) | (tanda tangan & nama) | (tanda tangan & nama) | (tanda tangan & nama) | (tanda tangan dan nama) |
| Tgl: | Tgl: | Tgl: | Tgl: | Tgl: |

catatan : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_